

**How can drivers gain access to the base if they don't have a military common access card? Here's the process.**

**The first step is to visit the Visitor Control Center located adjacent to the Main Gate, 1325 South Carolina Rd., Building 446. This can be done at any time during duty hours, Monday - Friday from 7:30 am – 3:00 pm. Once there, the driver should have a valid reason for entering the base, request a background check and show their REAL ID compliant driver's license. If they don't have a REAL ID compliant license or the license states “NOT FOR FEDERAL IDENTIFICATION”, they will need a secondary form of federal identification, such as a birth certificate, passport, or Social Security card.**

**The next step varies, depending on the type of access. For deliveries during duty hours, the driver should go to the VCC with their license, and the name, address, and phone number of the recipient.**

**For deliveries after hours and on weekends, the driver should go to the Main Gate and follow the same process with the gate guard. If no background check was completed prior, the driver will be denied access. In addition, if no prior coordination with the recipient was made the driver will be denied access.**

**Regardless of the time of the access or delivery, drivers must use the Main Gate for base entry.**

#### **SPECIAL EVENTS:**

**Special events can include but are not limited to Change of Command, Promotions, Retirements, and Family Days. These events can be a time for celebration.**

**For any special events sponsors will need to contact the VCC at (803) 647-8187 or Installation Security at (803) 647-8708 to coordinate access for non-military affiliated personnel.**

**For any questions, contact the VCC at (803) 647-8187.**